

# ISO 13485:2016 Gap Analysis Checklist

## 4 QUALITY MANAGEMENT SYSTEM

ISO 13485:2016 Gap Analysis Checklist New 2016 Requirements are Shaded in Yellow		
REQUIREMENTS		OBSERVATIONS
<b>4.1</b>	<b>General Requirements</b>	
4.1.1	Is there a Quality Management System in place that has been established and documented to meet the requirements of the ISO 13485:2016 Standard and the applicable regulatory requirements?	
	When the standard specifies that a requirement, a procedure, an activity or arrangement be "documented", is it implemented and maintained?	
	Are the role(s) undertaken by your company under the regulatory requirements (as a manufacturer, a distributor, an authorized representative, or an importer) documented?	
4.1.2	Determine the processes needed for the quality management system and the application of these processes throughout the organization taking into account the roles undertaken by the organization	
	Is a risk-based approach to the control of processes applied?	
	Are the sequence and interaction of the processes determined?	
4.1.3	Determine criteria and methods needed to ensure that both the operation and control of these processes are effective	
	ensure the availability of resources and information necessary to support the operation and monitoring of these processes	

# Iso 13485 Audit Checklist

**Lance B. Coleman**



## **Iso 13485 Audit Checklist:**

**The ASQ Certified Quality Auditor Handbook** Lance B. Coleman, 2020-02-01 The value of the ASQ Certified Quality Auditor Handbook Fifth Edition is clear It is designed to help new auditors gain an understanding of the field and prepare for the ASQ CQA exam In addition experienced auditors can refer to it as a helpful reference audit managers and quality managers can rely on it for guiding their auditing programs and trainers and educators can use it for teaching fundamentals This in depth overview of quality auditing represents auditing practices for internal and external applications It provides practical guidance for both system and process auditors as well Many current topics have been expanded to reflect changes in auditing practices since 2012 with guidance from the recent 2017 update of ISO 19011 In addition readers will find example audit situations stories and review comments to enhance their understanding of the field Topics covered include the common elements of all types of system and process audits quality environmental safety and health Auditing fundamentals including types of quality audits purpose and scope of auditing terms and definitions roles and responsibilities of participants and professional conduct The audit process from preparation and planning to performance and reporting to follow up and closure Auditor competencies including resource management conflict resolution communication interviewing and team dynamics Audit program management and business applications including staffing training and development program evaluation organizational risk management and best practices Quality tools and techniques including problem solving tools process improvement techniques basic statistics verification and validation This book is an encyclopedia of all major bodies of information a new or experienced quality auditor would need It covers both the qualitative and the quantitative which is a strength I can't think of a quality auditor that would not find this work helpful Kim H Pries CRE CQE CSQE CSSBB CMQ OE CQA This handbook will be helpful to those who are new to auditing or require more in depth knowledge of the implementation of an audit program Boxed examples or scenarios provide some of the practical challenges encountered during auditing Govind Ramu ASQ Fellow Co Author ASQ SSGB Handbook Author ASQ CSSYB Handbook Lance B Coleman Sr has over 25 years of leadership experience in the areas of quality engineering Lean implementation quality and risk management in the Medical Device Aerospace and other regulated industries He has presented trained and consulted throughout the United States and abroad Lance is currently a Director of Quality for IDEX Health and Science LLC in Oak Harbor Washington *Writing In-House Medical Device Software in Compliance with EU, UK, and US Regulations* Philip S. Cosgriff, Matthew J. Memmott, 2024-03-26 This book is a comprehensive guide to producing medical software for routine clinical use It is a practical guidebook for medical professionals developing software to ensure compliance with medical device regulations for software products intended to be sold commercially shared with healthcare colleagues in other hospitals or simply used in house It compares requirements and latest regulations in different global territories including the most recent EU regulations as well as UK and US regulations This book is a valuable resource for practising clinical

scientists producing medical software in house in addition to other medical staff writing small apps for clinical use clinical scientist trainees and software engineers considering a move into healthcare The academic level is post graduate as readers will require a basic knowledge of software engineering principles and practice Key Features Up to date with the latest regulations in the UK the EU and the US Useful for those producing medical software for routine clinical use Contains best practice [Understanding Pharmaceutical Standards and Regulations](#) Navneet Sharma,Vikesh Kumar Shukla,Sandeep Arora,2025-06-24 This unique resource provides a comprehensive guide to the evolving regulations and standards which govern the international pharmaceutical industry Featuring clear explanations of the latest regulations as well as insights and strategies to maintain compliance the book covers the key principles of best practice for laboratory research manufacturing and distribution It also offers strategies to navigate the intricacies of different regulatory environments so that pharmaceutical companies can operate internationally avoiding the potentially costly risk of violations Detailed and holistic the book is an essential resource to pharmaceutical researchers and manufacturers as well as an important resource for students and scholars in the field **The Computer System Risk Management and Validation Life Cycle** R. Timothy Stein,2006 *Food Identity Preservation and Traceability* Gregory S. Bennet,2009-10-19 A Practical Roadmap to IPT Integration From baby formula and peanut butter to E coli tainted peppers and salmonella tainted pistachios no food product or means of its production is immune to risks And while these risks may never be fully eliminated identity preservation and traceability IPT systems make it easier to determine the source and e [Consultants & Consulting Organizations Directory](#) Cengage Gale,2009-05-12 **Internal Audit Checklist** Daniel QM,2017-09-18 Internal Audit Checklist Stay safe with the checklists of our long time checkster We write checklist for the most unforeseen disasters and emergencies you rather not experience With his checklists at your hand at least you know what to do and how to prepare Detail 9 topic 66 Tasks Policy Aspects Regulatory Requirements Objectives and Targets Training Awareness and Competence Communication Documentation Emergency Response and Preparedness Monitor and Measurement **The Process Approach Audit Checklist for Manufacturing** Karen Welch,2004 Finally a comprehensive process audit checklist has been developed to be used with ISO 9001 2000 This manual was developed to assist anyone involved with conducting or planning quality system audits including quality auditors quality managers quality system coordinators management representatives and quality engineers In addition potential auditees in any function or position should find the questions useful in preparing for an audit Although the checklist could be amended to work for a service company the manual was created with a focus on the manufacturing sector to cover common processes such as production management customer related design and development training purchasing etc The manual includes a brief overview of the process approach discussion of problem areas often found by third party auditors the process audit checklist and forms to be used in conjunction with the process audit checklist to increase audit effectiveness Preview a sample chapter from this book along with the full table of contents by clicking here

You will need Adobe Acrobat to view this pdf file [ISO 9001:2015 Internal Audits Made Easy](#) Ann W. Phillips,2015-09-21 Implementing the requirements of ISO 9001 can be a daunting task for many organizations In an attempt to develop a system that will pass the registration audit we are tempted to establish processes with the primary purpose of conforming to the requirements of ISO 9001 In doing so however it is easy to lose sight of the primary intent of the standard to continually improve the effectiveness of the quality management system QMS implemented at our organization This book is intended to help managers quality professionals internal audit coordinators and internal auditors implement a practical internal audit process that meets the requirements of ISO 9001 2015 while adding significant measurable value to the organization The tools techniques and step by step guidelines provided in this book can also be used by those organizations that have a well established internal audit process but are looking for easy ways to make that process more effective **Developing an ISO 13485-Certified Quality Management System** Ilkka Juuso,2022-03-20 Developing an ISO 13485 Certified Quality Management System An Implementation Guide for the Medical Device Industry details the lessons learned from a real world project focusing on building an ISO 13485 2016 Quality Management System QMS from scratch and then having it officially certified It is a practical guide to building or improving your existing QMS with tried and tested solutions The book takes a hands on approach first teaching the top 25 lessons to know before starting to develop a QMS and then walking you through the process of writing the quality manual and the standard operating procedures training the staff on the QMS organizing an internal audit executing a management review and finally passing the necessary external audits and obtaining certification It helps you to progress from one task to the next and provides all the essential information to accomplish each task as quickly and efficiently as possible It does not attempt to replicate the standard but instead drills into the standard to expose the core of each section of the standard and reorganize its contents into a practical workflow for developing maintaining and improving a Lean QMS The book includes a wealth of real world experience both from the author s personal dive into quality management and from the experiences of other companies in the field and provides handy checklists for ensuring key documents and processes are fit for use the emphasis here is to help ensure you have considered all relevant aspects In addition the book is not intended as a cheat sheet for the standard or as a review of the standard that only adds lengthy commentary on each of the clauses Instead the book fixes easy misunderstandings regarding QMS provides insight into why the various clauses are written the way they are and provides a great base to both understanding ISO 13485 QMS and developing your own QMS The book is intended to serve both experts and novices audiences it provides special insight on the most crucial and effective aspects of QMS *Evidence Product Checklist* Andy Coster,2004-01-01 Now A Checklist for ANSI AAMI ISO Standard 13485 2003 Medical devices Quality management systems Requirements for regulatory purposes ISO 13485 This standard goes much further than ISO 9001 in requirements for documentation and represents a major change in concept being a stand alone quality system standard for medical devices The Checklist is an invaluable tool to ensure all the

required documentation is identified for your organization It clearly defines the procedures plans records documents audits and reviews that are required or suggested This is a must have for all quality managers involved in ANSI AAMI ISO Standard 13485 2003 certification presenting all the required items that are necessary to demonstrate evidence of conformity It includes many suggestions for items that are not specifically required by the standard but hinted at in the text The Checklist uses a classification scheme of physical evidence comprised of procedures plans records documents audits and reviews This standard calls out or suggests over 300 items of physical evidence The Checklist clarifies what is required for compliance by providing an easy to use product evidence list that will assist any organization to meet the requirements of this important standard Every Checklist comes with four hours of free consultation SEPT will answer any question concerning the standard or checklist for 60 days after purchase Use the Checklist to save time and money it will aid in meeting certain regulatory requirements The Checklist is a quality product at a reasonable price

**The 90-Day ISO 9000 Manual** Peter Mauch, James Stewart, Frank Straka, 1994-09-01 Designed and written by professionals with extensive ISO 9000 Certification experience the techniques and forms in this Manual have been used successfully to achieve certification at over 50 companies The 90 Day ISO 9000 Manual provides the basic system you need in place to satisfy an ISO 9000 Audit First ISO 9000 is explained and the registration process described in detail Next you are taken through exactly what you need to do to prepare for an audit You are given the working instructions and forms you need to meet certification requirements The forms are unique and have been designed specifically for ISO 9000 standards Since ISO 9000 is not designed to be a TQM program the authors have also included a special section that provides the information instructions and forms needed for quality audits such as Q94 or Z1 If you want to take your program further than just ISO 9000 certification the material is available to you The 90 Day ISO 9000 Manual includes the latest published draft of Q91 DIS which is the formal public review copy Companies that have recently been audited have noticed that certain improvements in documentation have been expected by registrars These improvements require rewording the old standards The new standards have been incorporated in this manual and several schemes have been modified The authors of The 90 Day ISO 9000 Manual have extensive experience working on ISO 9000 standards review consulting with companies developing programs registrar experience and international ISO 9000 activities This manual will reflect a practical approach to registration for the next five years

*TS 16949: Insights from a Third Party Auditor with a Process Approach Audit Checklist* Karen Welch, 2005-01 Finally a comprehensive process audit checklist has been developed to be used with ISO TS 16949 2002 This checklist does what many others do not it groups the questions by process rather than by standard clauses thus automatically guiding the auditor to conduct a process approach audit This manual was developed to assist anyone involved with conducting or planning quality system audits including quality auditors quality managers quality system coordinators management representatives and quality engineers In addition potential auditees in any function or position should find the questions useful in preparing

for an audit the manual includes a brief overview of the process approach discussion of problem areas often found by third party auditors the process audit checklist and forms to be used in conjunction with the process audit checklist to increase audit effectiveness As a third party auditor the author has seen the limitations in internal quality audit processes due to inexperienced internal auditors as many just aren't sure what questions to ask because they only audit once or twice a year Utilizing this checklist takes the guesswork out of the internal audit process

**ISO 9001:2000 Audit Procedures** Ray Tricker,2002 The revised quality management systems ISO 9001 2000 was put in place in December 2000 There is huge international interest in the subject particularly from companies already certified to ISO 9001 ISO 9002 and ISO 9004 needing to update their existing systems to ISO 9001 2000 ISO 9001 2000 Audit Procedures fills a need for a guide which will assist auditors in completing internal external and third party audits of existing ISO 9001 1994 ISO 9002 1994 and ISO 9003 1994 compliant Quality Management Systems newly implemented ISO 9001 2000 Quality Management Systems and transitional QMSs Organizations must also be prepared to undergo an audit of their own quality procedures from potential customers and prove to them that their Quality Management System fully meets the recommendations requirements and specifications of ISO 9001 2000 ISO 9001 2000 Audit Procedures describes methods for completing management reviews and quality audits Includes essential information on what is provided in ISO 9001 2000 Provides stage audit check sheets Provides a crosscheck between the requirements of ISO 9001 2000 and that of any QMS previously certified to ISO 9001 1994

**ISO 9001 Audit Checklist for Software** South African Bureau of Standards,1997 Advanced Quality Auditing Lance B. Coleman,2015-05-25 Auditors from any industry must learn the language of upper management if they truly want to effect positive change throughout their environments If quality auditors want to remain relevant and keep from becoming marginalized they need to add new skills and credentials and even more importantly move beyond conformance monitoring to determine how their work might impact the corporate bottom line The purpose of this book is to accept that challenge in presenting two ways that auditors can learn to speak the language of upper management either by helping to drive continuous improvement or by helping to manage risk This book has essential information that will help guide an organization's efforts to glean more value from their audit process It helps grow the audit function beyond verification audits It provides insight for using the audit function to improve organizations using lean principles It also discusses how the audit function can contribute to and be formally integrated into the ongoing risk management program This book is about advancing the profession of auditing as well as the skills of individual auditors Buy Read Reread It will kick start your risk based thinking journey Then buy the book for each member of your auditing team center Greg Hutchins PE Director Certified Enterprise Risk Manager Academy While there is a constant influx of books on auditing entering the market today Advanced Quality Auditing An Auditors Review of Risk Management Lean Improvement and Data Analysis stands out among them as Lance excels at demonstrating to readers how they can embrace the methodologies for continual improvement as they apply

to the audit program and audit professionals By combining the use of the audit checklist development matrix tool ACDM and various lean tools that are traditionally applied to processes other than auditing auditors can ensure they not only audit for compliance but also add value to the audits demonstrating the value of audit program and in turn themselves The clarity of explanation and illustrative charts and diagrams of the Kano model makes it easy for the beginning auditor to understand and implement while providing deeper insights to experienced auditors in how to leverage the model in the continual improvement of the audit program Lance clearly makes the case that as audit professionals we should all embrace the use of the Kano model and apply it to our own audit programs to ensure we are always positioned to delight our customers Nancy Boudreau ASQ Audit Division Chair 2014 2015 Lance Coleman has taken a traditional topic on auditing and written a professional synopsis of key concepts in terms so clear as to make them understandable and useful to the reader A great book to use and have as reference Well done Dr Erik Myhrberg IRCA Certified QMS Lead Auditor Co author A Practical Field Guide for ISO 13485 2003 **Audit Checklist ISO 50001 (E-Book, PDF)** Peter Maczey, Martin Myska, 2012 **A Practical Field Guide for ISO 13485:2016** Erik V. Myhrberg, Joseph Raciti, Brandon L. Myhrberg, 2019-11-06 The purpose of this expanded field guide is to assist organizations step by step in implementing a quality management system QMS in conformance with ISO 13485 2016 whether from scratch or by transitioning from variations of the ISO 13485 family In keeping with ISO 9000 2015 s definition of quality as the degree to which a set of inherent characteristics fulfills requirements Myhrberg Raciti and Myhrberg have identified the requirements and inherent characteristics distinguishing features for this expanded field guide Within the guide each subclause containing requirements is the focus of a two page visual spread that consistently presents features that fulfill the requirements listed below This guide will Provide a user friendly guide to ISO 13485 2016 s requirements for implementation purposes Identify the documents documentation required along with recommendations on what to consider retaining adding to a QMS during ISO 13485 2016 implementation Guide internal auditor s regarding what to ask to verify that a conforming and effective QMS exists Direct management on what it must do and should consider to satisfy ISO 13485 2016 s enhanced requirements as well as on the responsibilities for top management Depict step by step in flowchart form what must occur to create an effective conforming QMS ISO 13485, EN 46000 Requirements Lynette Lyle Howard, 1998 *Problem Solving in Plain English* Craig Cochran, 2011

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