

Company Secretarial Practice

371

Roll No.

Time allowed : 3 hours.

Maximum marks : 100

Total number of questions : 8

Total number of printed pages : 4

- NOTE :**
1. Answer SIX questions including Question No.1 which is compulsory.
 2. All references to sections relate to the Companies Act, 1956 unless stated otherwise.

1. Draft Board resolutions for a listed company for *any five* of the following businesses :
- (i) A resolution of Aditya Ltd. for providing guarantee for ₹89 lakh in respect of a loan to be obtained by Mrs. Shankari, a director thereof from a housing finance company for construction of a residential house for her own use.
 - (ii) A resolution for filing of declaration of solvency in voluntary winding-up.
 - (iii) A resolution for approval of annual accounts and recommendation of dividend.
 - (iv) A resolution for vacation of office by director for contravening section 299.
 - (v) A resolution for appointment of the compliance officer of the company.
 - (vi) A resolution for obtaining a certificate of commencement of business under section 149(3).
- (4 marks each)
2. Explain *any four* of the following pair of terms to bring out their distinctions :
- (i) 'Voidable allotment' and 'void allotment'.
 - (ii) 'Registrar of Companies' and 'Regional Director' of Ministry of Corporate Affairs.
 - (iii) 'Reduction of share capital' and 'buy-back of shares'.
 - (iv) 'Corporate Governance' and 'corporate social responsibility'.
 - (v) 'Section 25 company' and 'producer company'.
- (4 marks each)
3. (a) Your company has total 12 directors as under :
- | | |
|------------------------|---|
| Non-retiring directors | 3 |
| Retiring directors | 5 |
| Additional directors | 4 |
- State the number of directors liable to retire by rotation at the annual general meeting (AGM) and the total number of directors who shall vacate the office at the AGM.
- (4 marks)
- (b) In regard to e-form 25C, state —
- (i) The purpose;
 - (ii) Attachment(s) required;
 - (iii) Contents of the certificate required; and
 - (iv) Declaration required.

(1 mark each)

Notes On Company Secretarial Practice

S Ashworth



Notes On Company Secretarial Practice:

Company Secretarial Practice Leslie Hall, 1965 **Corporate Secretarial Practice Compliance And Administration (UiTM Press)** Zubaidah Zainal Abidin, 2020-11-25 Corporate Secretarial Practice Compliance and Administration is a sequel to Corporate Secretaryship and Governance 2008 and Corporate Governance Practice of the Company Secretary 2010 and has been revised to accommodate the fundamental changes in the Companies Act 2016 This book provides comprehensive coverage from incorporation to winding up detailing the procedures associated with company formation and administration managing and altering share capital changes to the law on meetings reporting and auditing requirements corporate rescue rehabilitation and reorganisation This book focuses on the director s duties and responsibilities in the administration of the company and the governance role of the company secretary in ensuring compliance with the provisions of the Companies Act 2016 the company s Constitution the Bursa Malaysia Listing Requirements the Malaysian Code of Corporate Governance and other related laws and regulations In addition the new statutory forms are shown as Exhibits at the end of each chapter for easy reference **Sri Lanka--its Company Law, Stock Exchange, Company Secretarial Practice** H. M. Fernando, 1995

Bills, Cheques, and Notes John Arthur Slater, 1926 Pitman's Journal of Commercial Education , 1912

Phonotypic Journal , 1921 **Outlines of Central Government, Including the Judicial System of England** , 1928

Costs for Manufacturers Charles Smith, 1928 *The Rights and Duties of Transport Undertakings* Herbert Barrs Farthing Davies, 1926 The Cotton World John Aiton Todd, 1927 *Foreign Exchange ...* Leonard Le Marchant Minty, 1928

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Table of Contents Notes On Company Secretarial Practice

1. Understanding the eBook Notes On Company Secretarial Practice
 - The Rise of Digital Reading Notes On Company Secretarial Practice
 - Advantages of eBooks Over Traditional Books
2. Identifying Notes On Company Secretarial Practice
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Notes On Company Secretarial Practice
 - User-Friendly Interface
4. Exploring eBook Recommendations from Notes On Company Secretarial Practice
 - Personalized Recommendations
 - Notes On Company Secretarial Practice User Reviews and Ratings
 - Notes On Company Secretarial Practice and Bestseller Lists

5. Accessing Notes On Company Secretarial Practice Free and Paid eBooks
 - Notes On Company Secretarial Practice Public Domain eBooks
 - Notes On Company Secretarial Practice eBook Subscription Services
 - Notes On Company Secretarial Practice Budget-Friendly Options
6. Navigating Notes On Company Secretarial Practice eBook Formats
 - ePub, PDF, MOBI, and More
 - Notes On Company Secretarial Practice Compatibility with Devices
 - Notes On Company Secretarial Practice Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Notes On Company Secretarial Practice
 - Highlighting and Note-Taking Notes On Company Secretarial Practice
 - Interactive Elements Notes On Company Secretarial Practice
8. Staying Engaged with Notes On Company Secretarial Practice
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Notes On Company Secretarial Practice
9. Balancing eBooks and Physical Books Notes On Company Secretarial Practice
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Notes On Company Secretarial Practice
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Notes On Company Secretarial Practice
 - Setting Reading Goals Notes On Company Secretarial Practice
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Notes On Company Secretarial Practice
 - Fact-Checking eBook Content of Notes On Company Secretarial Practice
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
- Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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