

CIVIL ENGINEER SAMPLE RESUME

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A registered member of ICE and CIOB and a Civil Engineer with 4+ years of experience. Capable of working independently with minimum supervision, and committed to providing high quality service to every project, with focus on health, safety and environmental issues. Professional, capable, and motivated individual who consistently performs in challenging environments. Also possess a BS in Architecture

PROFESSIONAL EXPERIENCE

STR CONSTRUCTION
Civil Engineer

Pittsburgh, PA | August 2011 – Present

- Supervise 18 project employees, including in-house, external contractors, and sub-contractors
- Attend meetings and discuss project details with clients, contractors, asset owners and stakeholders
- Trained three new employees in a supervisory capacity to take over similar projects and aid company expansion
- Perform drafting according to specifications; ensured compliance with all project QA procedures and requirements
- Inspect inventories and prepared orders for civil projects and refractory materials in line with budgeted figures averaging \$2,000,000; coordinated and conducted section trials
- Work closely with process engineers for follow up and evaluation, and presented reports on trial materials according to designated schedules

BOSTON BUILDER BROTHERS
Surveyor Technician

Boston, MA | July 2010 – June 2011

- Performed column plumbing and shimming, on top of steel elevations and dig permits
- Completed Job Hazard Assessments to identify any hazards related to job tasks and applied safety mitigation techniques to lower risks
- Received several Safety Awards for attention and adherence to all safety procedures, resulting in an ongoing record of zero OSHA recordable accidents
- Wrote weekly quantity reports for soil volumes to track progress and invoice clientele
- Maintained client relationships; prepared bids; liaised with clients and sub-consultants to comprehend the output requirements and monitored project costs and progress

EDUCATION

KING'S COLLEGE – GPA 3.5/4.0

Pittsburgh, PA

- Degree in Civil Engineering, June 2013
- BS in Architecture, June 2010

SKILLS

- Software Experience: S-Frame, EPANET, FlowMaster, StormCAD, Culvert Master, and SewerCAD
- Complex data interpretation (Trigonometry, Geometry)
- Adapt new concepts quickly while working under pressure

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Yan Bai



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