

# Release 10*Xtra* for Windows™

# MINITAB® Quick Reference

## Starting and Stopping Minitab

To start, double-click the icon in the Program Manager.  
To stop, choose File ► Exit.



MINITAB for  
Windows

## Overview

Minitab for Windows gives you a data analysis environment that consists of the following:

- A **worksheet** that contains your data and is shown in the Data window.
- **Menus and dialog boxes** for statistical analysis, data manipulation, and data transformation.
- A **Session** window that displays your results and allows you to type in session commands at a prompt. Most menu commands have equivalent session commands. You can intersperse menu commands and session commands throughout your session if you wish.
- A pop-up **Command Line Editor** that allows you to quickly edit and re-execute session commands.
- **Graph** windows for high-resolution graphs.
- An **Info** window that always shows you a summary of your current worksheet.
- A **History** window that gives you a record of the commands you have used without the output.
- **Context-sensitive Help** for dialog boxes, Session window commands, and session information.
- A **complete macro language** that lets you automate repetitive tasks, extend Minitab's functionality, and even design your own commands.

## Typographical Conventions

- **File ► Open Worksheet** means: Click File in the menu bar, then click Open Worksheet.
- **Ctrl+Alt** means: while holding the **Ctrl** key, press the **Alt** key.
- **□** denotes mouse instructions.

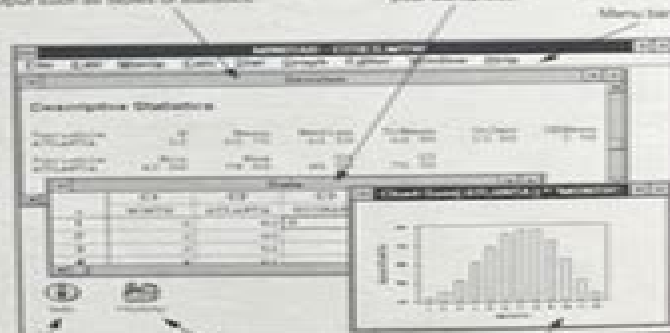
## Getting Help

To access help, open the Help menu or press **F1**. From within a dialog box, click the Help button. You can also type the HELP command in the Session window.

On-line help systems respond to most of the questions you may have about using Minitab, help provides general introductory information as well as detailed explanations on how to use all commands.

The Session window displays non-graphical output such as tables of statistics.

The Data window displays your worksheet.



Double-click to open the Info window, which displays a summary of your worksheet.

Double-click to open the History window, which displays the session commands that have been executed.

A Graph window displays high-resolution graphs. You can have many graph windows open at the same time.

## Basics of Using a Mouse

Pointing	To point to an item, move the mouse so that the mouse button is on that item.
Clicking	To click an item, point to the item, and then, without moving the mouse, press and release the mouse button.
Double-clicking	To double-click an item, point to the item, then press the mouse button twice in rapid succession without moving the mouse.
Dragging	To drag, press down and hold the mouse button, move the mouse so that the mouse pointer is in another location, then release the mouse button.

# Minitab Reference Manual

**Julia Schneider**



**Minitab Reference Manual:**

**Minitab** Thomas A. Ryan,1980      **Minitab reference manual : release 7 : April 1989** ,1989      Minitab Reference Manual ,1991      Minitab Reference Manual Minitab, Inc,1989      **Minitab Reference Manual** ,1993      Minitab Minitab,1986      *Minitab* Thomas Arthur Ryan,Brian L. Joiner,Barbara F. Ryan,1981      **Minitab Reference Manual** ,1994      **Minitab II** Thomas Arthur Ryan,Brian L. Joiner,Barbara F. Ryan,1976      **Minitab Reference Manual** ,1991      Minitab Reference Manual ,1988      *Minitab Reference Manual* ,1996      **Minitab Reference Manual** ,1988      **Minitab** ,1989      Minitab Reference Manual Minitab, Inc,1996      *Minitab Reference Manual* ,1995      *Minitab Reference Manual* ,1987      *Minitab Reference Manual* ,1989      Minitab Reference Manual ,1988      **Minitab Reference Manual** ,1985

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