Alcatel-Lucent

Handset

Alphanumeric keypad

Navigation

Up-down navigator: used to navigate around the home page, through the menu, or in a text zone when entering characters.
The home page consists of:
- information on the status of the set (set forward, call forward, etc.)
- date and time
- set programming and configuration functions

OK key: used to validate your choices and options while programming or configuring.

Back/Exit key: to return to previous menu (short press) or return to first screen (long press). This can also use this key to correct a character you entered.

Function keys and programmable keys

Guide key: use to obtain the name and number associated with the telephone, or information on the pre-programmed keys or to access the set programming or configuration.

Phone book key: phone book key to access your personal phone book (short press) or to make a call by name (long press or press twice).

Pre-programmed function keys and programmable key
to allow the function associated with the key is activated.
The binary block consists of:
- two line keys,
- one 'immediate forwarding' or 'cancel call forward' key,
- one 'conference' key,
- one 'transfer' key,
- one direct call key to programme.
Only the line keys are enabled in 'safe' mode.

✱

This symbol indicates the functions that can be accessed in 'safe' mode.
According to the configuration the telephone system of your company, your phone set can automatically switch to 'safe' mode in case of loss of connection with the system, in order to ensure continuity of service. For more information, contact your installer or administrator.
The 'safe' mode is only available for IP Extended Edition Series.

Audio keys

Hang up key: to terminate a call.

Hands-free/Loudspeaker Key: to make or answer a call without lifting the receiver (Alcatel-Lucent IP Touch 4008/4018 Phones).
- Lit in hands-free mode or hands-free mode (short press).
- Flashing in loudspeaker mode (long press).

Intercom/Mute key:
- during a conversation, press this key so that your correspondent can no longer hear you.
- terminal idle: press this key to receive calls automatically without picking up the receiver (Not available in 'safe' mode).

To adjust the loudspeaker or handset volume up or down

Function keys

Messaging key to access various mail services.
The key flashes a new voice message or a new text message has been received.

'Redial' key to access the 'Redial' function.

⚠ To avoid accidentally damaging the set telephone line connector, make sure you inserted the card correctly in the compartment reserved for this purpose.

Adjusting the audio functions ✱

Settings → OK → Phone → OK

Ring → OK → Adjust ringing (melody, volume, mode...) by following instructions displayed on the screen → OK

long press

Adjusting screen brightness ✱

Settings → OK → Phone → OK

Contrast → OK → Increase or decrease the contrast → OK → *long press*

Using your telephone

Identify the terminal you are on 🔍

Guide → OK → displays your telephone number → OK

long press

Making a call 📞

lift the receiver — hands-free — line key / programmed line key — dial directly the number for your call

calling from your personal directory — dial the number for your call

📞 To make an external call, dial the outside line access code before dialing your correspondent's number

Receiving a call ✱

lift the receiver — hands-free key (Alcatel-Lucent IP Touch 4008/4018 Phone) — line key with light flashing

Redialling ✱

🔄 → last number called

Customize your terminal

Modifying your personal code

Settings → OK → Options → OK

Phone → OK → Password → OK → follow information displayed on the screen

Lock / unlock your telephone

Lock → OK → depending the displayed information, enter your password or confirm

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David Baud

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