Internal Audit Work Paper

RMA Number	**Working Paper Number:**
Audit name:	**Audit Number:**
Auditor:	**Date**
Reviewer	**Date:**

Cross References:

Refer to any supporting documents / information. This could be the documents / information supplied by the business, other working papers. In referencing documents be specific(Version, page, paragraph). Also, the cross reference should clearly articulate the work paper reference and a brief description of cross reference e.g. CR 3 1.1 Work paper 2 Interview_1 John Doe

Time Period:

Reference time period covered by the test. E.g. if sampled data state period covered; if observation what time period covered; if reviewing management reports, over what period.

Objective of the test:

Describe what we are going to test and why. Which controls / data / process steps etc. are we going to test and is it from design effectiveness and/or operating effectiveness perspective. Why are we performing the test? What are we planning to prove?

Samples: *List the documents / data / information sampled*

Work performed:

Describe the test steps performed If all the tests in the Audit Work Program were performed just mention that all tests in the AWP were performed. Only elaborate what is not mentioned in the AWP. Description should be at the level that would allow another auditor to re-perform. If there are limitations note these and the reasons for such limitations, e.g. some data was not available. Remember a limitation might be a finding. Should not exceed more than two pages.

Results and analysis:

What did we find from the tests, e.g. 2 out of 5 samples tested didn't follow procedure. Document root cause analysis of results obtained along with linkages to other work on audit if any. Should not exceed half a page

Conclusion

Control gap or no control gaps. Any other work required. Reference it to the audit finding in the draft report if any.

Audit Workpaper Documentation

Irvin N. Gleim,William A. Hillison,Grady M. Irwin

Audit Workpaper Documentation:

Brink's Modern Internal Auditing Robert R. Moeller,2005-01-07 Brink s Modern Internal Auditing Sixth Edition is a comprehensive resource and reference book on the changing world of internal auditing including Sarbanes Oxley compliance issues Sixth edition of a very well respectede auditing resource Provides an overview of the role and responsibilities of the internal auditor Includes discussion of the Sarbanes Oxley Act and the impact it has on auditing particualry concerning controls Provides expanded coverage of fraud and business ethics Includes guidance on reporting results effectively Provides in depth discussion of internal audit and corporate governance **Creating Wonderful Workpapers** Robert Berry,2020-05-18 Bad workpapers leave you bogged down in audits that are not focused on the right things take too long to complete and are inconsistent with expectations Proper workpaper documentation is the first skill every auditor must master And this is the first book entirely focused on workpapers First I ll tell you my personal workpaper revelation Next we explore the purpose of workpapers and the types of workpapers Then we discuss key workpaper characteristics and essential elements Finally we end by discussing workpaper organization relevancy accuracy and completeness Catapult your audit career by learning the fundamental principles required to create wonderful workpapers *Sarbanes-Oxley and the New Internal Auditing Rules* Robert R. Moeller,2004-05-10 Sarbanes Oxley and the New Internal Auditing Rulesthoroughly and clearly explains the Sarbanes Oxley Act how itimpacts auditors and how internal auditing can help with itsrequirements such as launching an ethics and whistle blowerprogram or performing effective internal controls reviews under theCOSO framework With ample coverage of emerging rules that have yetto be issued and other matters subject to change this bookoutlines fundamental blueprints of the new rules technologicaldevelopments and evolving trends that impact internal auditprofessionals Order your copy today **The Effect of Audit Review Format on the Quality of Workpaper Documentation and Reviewer Judgments** Christopher P. Agoglia,Richard C. Hatfield,Joseph F. Brazel,2009 The promulgation of PCAOB Audit Standard No 3 2004 highlights the recent focus on workpaper documentation quality and its influence on audit quality Our study examines how the mode of audit workpaper review affects reviewer judgments through its influence on workpaper documentation Due to technological advancements such as email and electronic workpapers firms can now perform workpaper review electronically as well as through a more traditional face to face approach Recent research has found that review mode can affect the judgments of auditors preparing the workpapers Brazel et al 2004 Our study extends the literature by examining the extent to which review mode electronic vs face to face affects the quality of documentation in the workpapers and whether reviewers are able to discern and compensate for these documentation quality issues We propose a model which predicts that the relationship between the method of review and reviewer judgment quality is mediated by the documentation quality assessment gap i e actual versus reviewer assessments of documentation quality Such a mediation model provides insight into why the review format affects reviewer judgment quality Consistent

with expectations we find that preparers of workpapers who were anticipating an electronic review provided lower quality documentation than preparers expecting a face to face review As predicted by our mediation model we find that the effect of review mode on reviewer judgments is mediated by the documentation quality assessment gap Specifically when the mode of review was electronic reviewers were unable to recognize the lower quality documentation resulting in lower quality judgments compared to when the mode of review was face to face These results suggest that the effect of review mode persists to the reviewer s judgment through its influence on documentation quality **Audit Working Papers** Jacob Hugh Jackson,1923 *SEC 2007* CCH Incorporated,2007-01-12 CISA Certified Information Systems Auditor All-in-One Exam Guide Peter Gregory,2009-08-16 All in One is All You Need CISA Certified Information Systems Auditor All in One Exam Guide Get complete coverage of all the material included on the Certified Information Systems Auditor exam inside this comprehensive resource Written by an IT security and audit expert this authoritative guide covers all six exam domains developed by the Information Systems Audit and Control Association ISACA You ll find learning objectives at the beginning of each chapter exam tips practice exam questions and in depth explanations Designed to help you pass the CISA exam with ease this definitive volume also serves as an essential on the job reference Covers all exam topics including IS audit process IT governance Network technology and security Systems and infrastructure lifestyle management IT service delivery and support Protection of information assets Physical security Business continuity and disaster recovery Audits of State and Local Governmental Units American Institute of Certified Public Accountants. Government Accounting and Auditing Committee,2001 **California. Court of Appeal (5th Appellate District). Records and Briefs** California (State)., **Federal Securities Law Reporter** ,1941 **Auditing & Systems** Irvin N. Gleim,William A. Hillison,Grady M. Irwin,1998 **Changing Internal Audit Practices in the New Paradigm** Glen L. Gray,2004 **Handbook of Accounting and Auditing** Joseph A. Puglisi,Alfred M. Yates,1984 **BNA Pension & Benefits Reporter** ,2006-07 **Internal Auditing** Richard L. Ratliff,1988 *Auditing & Assurance Services* Timothy J. Louwers,David Sinason,2006-03-20 As a result of recent audit scandals such as Enron and Worldcom several new auditing standards have been enacted making currency one of the most important issues in this market Upon publication this text will be the most up to date auditing text on the market It s been written so that it is current with all issues inherent in accounting and auditing practice particularly in public accounting firms including coverage of the creation of the Public Companies Accounting Oversight Board the passage of the Sarbanes Oxley Act and all of the major pronouncements issued by the AICPA through Summer 2005 The Louwers text is also a leader in fraud coverage and is accompanied by the Apollo Shoes Casebook the only standalone FRAUD audit case on the market available at the book s Online Learning Center The text is also designed to provide flexibility for instructors the twelve chapters focus on the auditing process while the eight modules provide additional topics that can be taught at the instructor s discretion without interrupting the flow of the text **IFAC**

Handbook International Federation of Accountants,1999 **The National Public Accountant** ,1981 *Principles of Auditing and Other Assurance Services* Ray Whittington,Kurt Pany,2001 Auditing theory and practice is presented in a comprehensible manner suitable for students who have not had significant auditing experience The relationship between accountancy and auditing is clearly explained *The Sarbanes-Oxley Act of 2002: Regulations* ,2003

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