

ENGINEERING DESIGN REVIEW CHECKLIST

STATUS	ITEM	REVIEWED BY	DATE	COMMENTS
Not Started	Physical characteristics, constraints, and specifications have been addressed.			
In Progress	The design meets all safety needs of the user.			
Complete	The design meets environmental compliance.			
On Hold	Unintended uses and misuses have been discussed and addressed.			
Overdue	The design is in compliance with regulatory requirements.			
N/A	The design is in compliance with national and international standards.			
	Labeling (including warnings, identification, traceability, and operating / maintenance instructions) is finished.			
	Handling and packaging requirements have been documented.			
	The design meets storage requirements (stability, shelf life, etc.)			
	The team has addressed all requirements related to installation, serviceability, and maintainability.			
	The design meets product reliability requirements.			
	The team has addressed feasibility of design.			
	Assembly requirements (including mechanization, automation, and component installation processes) have been discussed and addressed.			

APPROVAL

NAME AND TITLE

SIGNATURE

DATE

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Engineering Design Review Checklist

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